

**NOTICE OF A REGULAR MEETING OF THE
CHEROKEE DEVELOPMENT AUTHORITY
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, APRIL 13TH, 2022, AT 6:00 P.M.**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission, or committee.

CALL TO ORDER: MAYOR KOLBY ARNOLD

- A. INVOCATION**
- B. PLEDGE OF ALLEGIANCE**
- C. ROLL CALL—AMBER K. WILHITE, CITY CLERK**
- D. CONSENT AGENDA**
 - 1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM THE MARCH 9TH, 2022, REGULAR MEETING.**
 - 2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM THE MARCH 14TH, 2022, SPECIAL MEETING.**
 - 3. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.**
- E. ITEMS REMOVED FROM CONSENT AGENDA**
- F. ORDINANCES**
 - 1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE TAKING ACTION ON ADOPTING ORDINANCE 2022-01 AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, ADOPTING AND ENACTING A CODE OF ORDINANCES, CITY OF CHEROKEE, OKLAHOMA 2021, ESTABLISHING THE SAME; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING FOR THE MANNER OF AMENDING AND SUPPLEMENTING SUCH CODE; PROVIDING FOR PUBLISHING THE TITLE OF EACH CHAPTER AND A CONDENSED LIST OF SUMMARY OF THEIR CONTENT AND AUTHORITY; PROVIDING FOR AN EMERGENCY.**
 - 2. CONSIDER AND VOTE TO APPROVE OR DENY DECLARING THE ABOVE ORDINANCE, ORDINANCE 2022-01, AN EMERGENCY.**
 - 3. CONSIDER AND VOTE TO APPROVE OR DENY ADOPTING ORDINANCE 2022-02, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, AMENDING CHAPTER 18, SECTION 17-413 OF THE CHEROKEE MUNICIPAL CODE 2020, REPEALING THE WATER RATE AMENDMENTS PREVIOUSLY PROVIDED BY**

ORDINANCE 2021-25 TO BEGIN ON JUNE 1, 2022; REPEALER; SAVINGS; CODIFICATION; SEVERABILITY; AND DECLARING AN EMERGENCY.

4. CONSIDER AND VOTE TO APPROVE DECLARING ORDINANCE 2022-02 AN EMERGENCY.

G. RESOLUTIONS

1. CONSIDER AND VOTE TO APPROVE OR DENY ADOPTING RESOLUTION 2022-01, A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF CHEROKEE, OKLAHOMA, NOTIFYING THE PUBLIC OF THE PUBLICATION OF THE CHEROKEE MUNICIPAL CODE 2021 ("CODE"); SETTING THE PRICE FOR WRITTEN COPIES OF THE CODE; DIRECTING THE CITY CLERK TO 1) FILE A COPY OF THIS RESOLUTION IN THE OFFICE OF THE COUNTY CLERK OF ALFALFA COUNTY, 2) FILE A COPY OF THE CODE IN THE ALFALFA COUNTY LAW LIBRARY, AND 3) FILE THREE COPIES OF THIS CODE IN THE OFFICE OF THE CITY CLERK.
2. CONSIDER AND VOTE TO APPROVE OR DENY ADOPTING RESOLUTION 2022-03, A RESOLUTION OF THE CITY OF CHEROKEE, OKLAHOMA, A MUNICIPAL CORPORATION, ELECTING THE STANDARD ALLOWANCE AVAILABLE UNDER THE REVENUE LOSS PROVISION OF THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND.

H. REPORTS OF DEPARTMENTS, BOARDS, OR COMMITTEES

1. MARCH 2022 FINANCIALS PRESENTED BY RSMEACHAM CPA'S.
2. MANAGER'S REPORT.

I. BUSINESS

1. CONSIDER AND VOTE TO APPROVE UPDATING THE AUTHORIZED SIGNATURES AT ALL FINANCIAL INSTITUTIONS. AUTHORIZED SIGNERS TO BE LISTED AS THE FOLLOWING:
 - MAYOR KOLBY ARNOLD
 - MAYOR PRO-TEM ADRIENNE WESSELS
 - CITY TREASURER- KELSI CLAFLIN
 - CITY CLERK- AMBER K. WILHITE

J. NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)

K. REMARKS AND INQUIRIES BY THE GOVERNING BODY MEMBERS

L. NEXT SCHEDULED MEETING WILL BE HELD ON MAY 11TH, 2022.

ADJOURNMENT

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, APRIL 12TH, 2022, AT 4:00 P.M.


AMBER K. WILHITE, CITY CLERK



**NOTICE OF A REGULAR MEETING
OF THE CITY OF CHEROKEE
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, APRIL 13TH, 2022
IMMEDIATELY FOLLOWING CDA MEETING**

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CALL TO ORDER: MAYOR KOLBY ARNOLD

A. ROLL CALL—AMBER K. WILHITE, CITY CLERK

B. CONSENT AGENDA

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM THE MARCH 9TH, 2022, REGULAR MEETING.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM THE MARCH 11TH, 2022, SPECIAL MEETING.
3. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM THE MARCH 14TH, 2022, SPECIAL MEETING.
4. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM THE MARCH 16TH, 2022, SPECIAL MEETING.
5. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM THE MARCH 21ST, 2022, SPECIAL MEETING.
6. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM THE MARCH 22ND, 2022, SPECIAL MEETING.
7. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.

C. ITEMS REMOVED FROM CONSENT AGENDA

D. ORDINANCES

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE TAKING ACTION ON ADOPTING ORDINANCE 2022-01 AN EMERGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CHEROKEE, OKLAHOMA, ADOPTING AND ENACTING A CODE OF ORDINANCES, CITY OF CHEROKEE, OKLAHOMA 2021, ESTABLISHING THE SAME; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING FOR THE MANNER OF AMENDING AND SUPPLEMENTING SUCH CODE; PROVIDING FOR PUBLISHING THE TITLE OF EACH

CHAPTER AND A CONDENSED LIST OF SUMMARY OF THEIR CONTENT AND AUTHORITY; PROVIDING FOR AN EMERGENCY.

2. CONSIDER AND VOTE TO APPROVE OR DENY DECLARING THE ABOVE ORDINANCE, ORDINANCE 2022-01, AN EMERGENCY.

E. CONSIDER AND VOTE TO APPROVE OR DENY DECLARING THE ABOVE ORDINANCE, ORDINANCE 2022-01, AN EMERGENCY.

F. RESOLUTIONS

1. CONSIDER AND VOTE TO APPROVE OR DENY ADOPTING RESOLUTION 2022-01, A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF CHEROKEE, OKLAHOMA, NOTIFYING THE PUBLIC OF THE PUBLICATION OF THE CHEROKEE MUNICIPAL CODE 2021 ("CODE"); SETTING THE PRICE FOR WRITTEN COPIES OF THE CODE; DIRECTING THE CITY CLERK TO 1) FILE A COPY OF THIS RESOLUTION IN THE OFFICE OF THE COUNTY CLERK OF ALFALFA COUNTY, 2) FILE A COPY OF THE CODE IN THE ALFALFA COUNTY LAW LIBRARY, AND 3) FILE THREE COPIES OF THIS CODE IN THE OFFICE OF THE CITY CLERK.
2. CONSIDER AND VOTE TO APPROVE OR DENY ADOPTING RESOLUTION 2022-03, A RESOLUTION OF THE CITY OF CHEROKEE, OKLAHOMA, A MUNICIPAL CORPORATION, ELECTING THE STANDARD ALLOWANCE AVAILABLE UNDER THE REVENUE LOSS PROVISION OF THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND.

G. REPORTS OF DEPARTMENTS, BOARDS, OR COMMITTEES

1. MARCH 2022 FINANCIALS PRESENTED BY RSMEACHAM CPA'S.
2. MANAGER'S REPORT.

H. BUSINESS

1. COUNCIL TO RECEIVE PRESENTATION FROM THE OKLAHOMA STATE DEPARTMENT OF HEALTH REGARDING THE OSDH MOBILE WELLNESS UNIT WHICH CONSISTS OF COMMUNITY RESOURCES, IMMUNIZATIONS, AND SPORTS AND WELLNESS CHECKS.
2. COUNCIL TO CONSIDER AND VOTE TO APPROVE CONTRACTING WITH A COMPANY FOR FLOODPLAIN SERVICES:
 - A. OPTION 1: PARKHILL ENGINEERING TO CONDUCT HEC-RAS MODELING, FIS REPORT & RECOMMENDATIONS & LOMA APPLICATION.
 1. PHASE I- ADDITIONAL SURVEY, HEC-RAS & FLOOD INSURANCE STUDY (FIS) REPORT AND RECOMMENDATIONS AT AN ESTIMATED COST OF \$84,100.
 2. PHASE II-LOMA- FEMA APPLICATION AND SUBMITTALS AND COORDINATION AT AN ESTIMATED COST OF \$30,400.
 3. ESTIMATED TOTAL COST OF PROJECT IS \$114,500.

B. OPTION 2: GARVER TO CONDUCT A DRAINAGE STUDY, SURVEYING, AND FEMA SUBMITTAL.

1. PHASE 1- DRAINAGE STUDY- CURRENT PHASE \$14,968
2. PHASE 2- DRAINAGE STUDY- FUTURE PHASE \$32,583
3. PHASE 2- SURVEY- FUTURE PHASE \$12,000
4. PHASE 3- FEMA SUBMITTAL- FUTURE PHASE \$15,340
5. ESTIMATED TOTAL COST OF PROJECT IS \$74,891

3. CONSIDER AND VOTE TO APPROVE UPDATING THE AUTHORIZED SIGNATURES AT ALL FINANCIAL INSTITUTIONS. AUTHORIZED SIGNERS TO BE LISTED AS THE FOLLOWING:

- a) MAYOR KOLBY ARNOLD
- b) MAYOR PRO-TEM ADRIENNE WESSELS
- c) CITY TREASURER- KELSI CLAFLIN
- d) CITY CLERK- AMBER K. WILHITE

4. CONSIDER CONVENING INTO EXECUTIVE SESSION FOR THE PURPOSE OF:

- a) DISCUSSING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF A CITY MANAGER PURSUANT TO TITLE 25, SECTION 307.B.1 OF THE OKLAHOMA STATUTES, AS AMENDED; AND
- b) FOR THE PURPOSE OF A CONFIDENTIAL COMMUNICATION BETWEEN THE GOVERNING BODY AND ITS ATTORNEY CONCERNING THE CLAIM OF CHEROKEE SALES CO., DELIVERED THROUGH ITS ATTORNEY SAM L. STEIN, IF THE GOVERNING BODY FINDS, WITH THE ADVICE OF THEIR ATTORNEY, THAT DISCLOSURE WILL SERIOUSLY IMPAIR THE ABILITY OF THE GOVERNING BODY TO PROCESS THE CLAIM IN THE PUBLIC INTEREST PURSUANT TO TITLE 25, SECTION 307.B4 OF THE OKLAHOMA STATUTES, AS AMENDED.

5. COUNCIL TO ACKNOWLEDGE RETURN TO REGULAR SESSION.

6. COUNCIL TO TAKE ANY ACTION DEEMED NECESSARY PURSUANT TO THE EXECUTIVE SESSION ITEMS, INCLUDING BUT NOT LIMITED TO THE APPOINTMENT OF A CITY MANAGER AND/OR TAKING ACTION RESPECTING SUCH CLAIM.

- I. NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)
- J. REMARKS AND INQUIRIES BY THE GOVERNING BODY MEMBERS
- K. NEXT SCHEDULED MEETING WILL BE HELD ON MAY 11TH, 2022.

ADJOURNMENT

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, APRIL 12TH, 2022, AT 4:00 P.M.



AMBER K. WILHITE, CITY CLERK

